Book title

Chapter title: subtitle

Author

# Heading 1

This is the running text. Returns should not be introduced between paragraphs.

References are given in the footnotes.[[1]](#footnote-1)

## Heading 2

It is also possible to use bullet points or numbered lists in the text as follows:

* Bullet points
1. Numbered list

### Heading 3

Quotes shorter than 40 words can “be given in quotation marks in the running text.”

This is an indented block quote to be used for quotes longer than 40 words. Do not add quotation marks.

# Tables

Table Title (this will be numbered automatically)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name** | **Affiliation** | **Title** | **Status** | **Proofs** |
| Smith, John | Cambridge | Mechanics | finished | sent |
| Etc. | Etc. | Etc. | Etc. | Etc. |
| Etc. | Etc. | Etc. | Etc. | Etc. |
| Columns should **not** be merged like this. | Etc. | Etc. | Etc. |

# Adding figures

Please provide figures separately as high-resolution image files. Please use images with no copyright restrictions or obtain written permission for their use.

Do not paste them into this document.

Information on figure placements should be given in the text, on a separate line between text paragraphs as follows (without adding blank spaces before or after the commands):
**+filename!Caption.+**

# References

Do not send a typed list of references – this will not be accepted.

Bibliographical references should be given in a separate database, preferably created with BibDesk (http://bibdesk.sourceforge.net/).

If you are using a PC, please use JabRef, Endnote, or Zotero. Your database will automatically generate a “citekey” for each reference, which is used to link the reference to your text.

Citekeys usually comprise the author name and date of publication, e.g., **Smith2010** but can also be allocated manually.

All references, and therefore the citekeys, are given in abbreviated form in the footnotes and are masked by paragraph symbols: **§Smith2010§**. This will be rendered in the footnote as **Smith 2010.**

To introduce additional information, such as page or chapter numbers, include an separator (!) between the citekey and page numbers: **§Smith2010!5–10§**. This will be rendered in the footnote as **Smith 2010, 5–10.**

If you want to give references in parentheses, you have to add them: **(§Smith2010!5–10§)**. This will be rendered in the footnote as **(Smith 2010, 5–10)**.

To cite the year of publication without the author, use **(§§Smith2010§§)** (additional information separated by "!" can be used here as well). This can be used when the author’s name is used as part of a sentence, e.g., Smith **(2010)** mentions …

To create the reference in the form **Smith (2010, 5–10)**, you must write **Smith (§§Smith2010!5–10§§).**

The full reference list will be automatically generated from your reference database file at the end of the text in [The Chicago Manual of Style](https://www.chicagomanualofstyle.org/home.html)’s Author-Date citation style.

# Contact

Should you need help using this template, please send an email to:

Lindy Divarci and Klaus Thoden

eoa@mpiwg-berlin.mpg.de

(please give the name of your project in the email header).

1. This is a standard footnote. All references should go in the footnotes. See the “References” section at the end for instructions on how to format the references. [↑](#footnote-ref-1)